

Partner due diligence

A first-pass operational check, not legal advice. Escalate sanctions, safeguarding, financial, or ownership concerns.

☐ Legal name and registration verified

☐ Ownership and key people checked

☐ References and past delivery checked

☐ Safeguarding controls reviewed

☐ Conflicts of interest declared

☐ Authorised signatory confirmed

☐ Purpose and values are compatible

☐ Financial capacity reviewed

☐ Data handling is acceptable

☐ Funds and deliverables can be traced

Finding / risk	Evidence	Mitigation or condition	Owner

Decision

Approval / date
